

# REGIONAL TRANSIT ISSUE PAPER

Agenda Item No.	Board Meeting Date	Open/Closed Session	Information/Action Item	Issue Date
6	06/08/15	Open	Action	06/02/15

Subject: Awarding a Contract for Pre-Employment, DMV Certification, and Disability Retirement Medical Examinations to Sutter Medical Foundation

## ISSUE

Whether or not to award a contract for Pre-Employment, Department of Motor Vehicles (DMV) Certification, and Disability Retirement Medical Examinations to Sutter Medical Foundation.

## RECOMMENDED ACTION

Adopt Resolution Number 15-06 \_\_\_ Awarding a Contract for Pre-Employment, DMV Certification, and Disability Retirement Medical Examinations to Sutter Medical Foundation.

## FISCAL IMPACT

Budgeted:	Yes	FY16:	\$ 73,959
Budget Source:	Operating	FY 17:	\$ 74,775
Funding Source:	Operating	FY 18:	\$ 76,976
Cost Cntr/GL Acct(s):	32, 34, 35, 42, 77/630010	FY 19:	\$ 78,770
		FY 20:	\$ 80,498
Total Budget:	\$ 384,978	Total Amount:	\$ 384,978

## DISCUSSION

On February 23, 2015, the RT Board of Directors approved the release of a proposal for Pre-Employment, DMV Certification, and Disability Retirement Medical Examinations for a 5-year period. On March 2, 2015, the RFP was posted on RT's website under Career and Business Opportunities and mailed to four qualified firms. On March 4, 2015, the RFP was advertised in publications of general circulation. An additional four firms were sent copies of the RFP after responding to the advertisement. On April 1, 2015, proposals were received from Sutter Medical Foundation and U.S. HealthWorks Medical Group. The proposal from U.S. HealthWorks Medical Group did not comply with the proposal submittal requirements specified in the RFP and was determined to be non-responsive.

The evaluation committee consisted of Janelle Montoya, Human Resources Administrator; David Harbour, Director, Bus Maintenance; Laura Espinoza, Maintenance Superintendent, Light Rail and Doug Cook, Transportation Superintendent, Bus.

The committee found Sutter Medical Foundation well qualified. The physician and staff they proposed all have extensive experience in their fields. Sutter Medical Foundation will work with RT to ensure that the DMV Certifications are performed in a timely manner. Sutter Medical

Approved:

Presented:

Final 06/03/15

General Manager/CEO

Director, Human Resources

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Foundation's prices were determined to be fair and reasonable by comparing them to the prices proposed by U.S. HealthWorks Medical Group, that were 38% higher.

Staff recommends the Board award the contract to Sutter Medical Foundation.

RESOLUTION NO. 15-06-\_\_\_\_\_

Adopted by the Board of Directors of the Sacramento Regional Transit District on this date:

June 8, 2015

**AWARDING A CONTRACT FOR PRE-EMPLOYMENT, DMV CERTIFICATION, AND  
DISABILITY RETIREMENT MEDICAL EXAMINATIONS TO SUTTER MEDICAL  
FOUNDATION**

BE IT HEREBY RESOLVED BY THE BOARD OF DIRECTORS OF THE  
SACRAMENTO REGIONAL TRANSIT DISTRICT AS FOLLOWS:

THAT, the Contract between Sacramento Regional Transit District, therein referred to as "RT," and Sutter Medical Foundation, therein referred to as "Contractor," whereby Contractor agrees to provide pre-employment, DMV certification and disability retirement medical examinations, for an amount not to exceed \$384,978, is hereby approved.

THAT, the Chair and General Manager/CEO are hereby authorized and directed to execute said Contract.

\_\_\_\_\_  
JAY SCHENIRER, Chair

A T T E S T:

MICHAEL R. WILEY, Secretary

By: \_\_\_\_\_  
Cindy Brooks, Assistant Secretary